

WDMA-NFRC Steps To Become Certified

CHECKLIST		
☐	Email WDMA@amscert.com requesting the WD-010 <i>Fee Schedule</i>	
☐	Sign and return the ND-005 <i>NFRC Application</i>	https://nfrc.amscert.com/getting-started.aspx
☐	Sign up with NFRC organization	https://nfrccommunity.org/
☐	Once AMS receives written notification from NFRC that WDMA has been chosen as the Inspection Agency (IA), AMS will then send an invoice	
☐	Pay the WDMA-AMS invoice once it is received to continue.	
☐	Choose an accredited laboratory for testing to ANSI/NFRC 100 standard for simulation and ANSI/NFRC 200 standard for thermal validation from the list on NFRC's website. Verify the labs timeline meets your testing requirements.	https://nfrccommunity.org/page/PCP
☐	Send all drawings (Cross section horizontal and vertical, individual component parts, weatherstrips, etc.) and glass options to simulation laboratory for simulating what the U-value, R value and SHGC will be for these products.	
☐	The lab will then simulate all glass options into each product and supply you with a Simulation report for each.	
☐	Ship door and window samples to a testing lab for ANSI/NFRC 100 test for each type of window and door proposed. Make sure to verify with the lab the gateway size you need to send for the rating you wish to achieve.	https://nfrccommunity.org/page/TD See Table 4-3 - Product Types and Model Sizes
☐	The lab will send you and the IA completed test results.	WDMA Staff email: wdma@amscert.com
☐	Once reviewed and if eligible, certification is for 5 years. As long as the product does not change.	
☐	Plant Inspection – Once per year, an inspection will be conducted to audit the manufacturing facility to ensure the products are being produced the same way they were tested. Also a quality audit to verify that you have a quality assurance system in place.	
☐	Quality Manual requirements are defined in NFRC 700.	https://nfrc.amscert.com/getting-started.aspx